

Bylaws and Standing Rules for the BBLGA

BBLGA -Bylaws (Revised October 2017)

Article I NAME

The name of the organization shall be the Broad Bay Ladies' Golf Association.

Article II OBJECT

The object of this organization shall be to promote interest in golf and friendly competition among its members, raising standard of play and familiarizing players with the rules, good sportsmanship, and etiquette with the rules and regulations of the Virginia State Golf Association.

Article III MEMBERSHIP

Membership in the association shall be open to all women golf members of Broad Bay Country Club. Dues for the association shall be determined by the Executive Board annually. Dues for renewing members shall be paid by 1 January to the Treasurer.

Article IV EXECUTIVE COMMITTEE OFFICERS

Section I Officers

The elected officers shall consist of a president, vice-president, secretary and treasurer. These officers shall hold their elected office for the year elected and one additional year if reelected by the LGA. The following limits will apply:

President- can only serve two consecutive years as President.

Vice President, Secretary and Treasurer- can serve one to four years in any combination of these positions. No more than two officers can serve more than two consecutive years and will be limited to a maximum of four consecutive years as any LGA officer.

Section II Election of Officers

The officers shall be elected at the November luncheon meeting.

Section III Vacancies

Vacancies in an elected office shall be filled by appointment of the Executive Committee.

Article V POWERS AND DUTIES OF THE OFFICERS

Subject to the provisions of these Bylaws, the Committee shall have entire control and management of the affairs, property and policy of the Association.

Section I President

The President shall preside at all meetings of the Association, Executive Committee and Board. She may appoint such special committees as may be found necessary. In general, she shall perform the duties of that office.

Section II Vice President

During the absence or inability of the President to act, the Vice President shall perform the duties of that office. The Vice President shall be the General Tournament Chair.

Section III Secretary

The Secretary shall keep the records of all meetings of the Association, the Executive Committee and the Board. She shall also be in charge of all papers pertaining to the Association. She shall be present at each meeting to take a full report of all actions taken pertaining to the affairs of the Association or appoint someone to perform these tasks in her absence. Minutes will be posted in the ladies locker room in assigned notebooks for any and all to read.

Section IV Treasurer

The Treasurer shall keep a full accurate account of all monies received and shall deposit same in the name of the Association. She shall have full power to sign all checks, drafts, etc. for the payment of money. She shall post a monthly report in the Ladies' locker room in assigned notebook for any and all to read. Her annual report shall be audited by a committee appointed by the President. The President shall have the power to perform these duties in the event of the Treasurer's inability to act. The Treasurer shall present a tentative budget at the first Board meeting of the fiscal year to be approved by the Board. The budget will then be presented to the membership for its approval.

Section V Executive Board

The Executive Board shall consist of the Executive Committee, the immediate past President and the appointees chosen from the Standing Committee chairpersons. The Executive Board shall meet at the call of the President. Any additional meetings may be called at the written request of at least 3 members of the Executive Board. A majority of votes cast shall be necessary to pass a motion.

Section VI Standing Committee

The standing committee chairpersons shall be supervised by the executive committee in coordinating their activities.

A. General Tournament Chairperson

The vice-president as general tournament chairperson will oversee each tournament. She will be assisted by the tournament committee which consists of the chairman and committee members, the handicap chairperson, the treasurer, the golf professional, and any other persons the chairperson deems necessary.

B. Eighteen Hole Ladies' Day Chairperson

The Ladies' Day chairperson shall designate type of play for Tuesdays. . She will be the primary Point of Contact for the Club Assistant Professional on issues pertaining to Tuesday play and prizes.

C. Rules Chairperson

The rules chairperson shall interpret the rules of golf, acquaint the players with all changes in the rules, call attention to violations and generally attempt to promote fairness and consideration to all participants. All competition shall be played in accordance with the rules of golf as adopted by the USGA unless modified by local rules. In her absence, she shall see that someone is appointed to be present to perform this function at all tournaments. Her committee shall include the president, vice-president, handicap chairperson, and the golf professional.

D. Handicap Chairperson

The handicap chairperson shall keep, or cause to be kept, records of players' scores. She shall verify the handicap of each tournament entrant. She shall at the end of playing season determine the recipient of Most Improved Golfer.

E. Membership Chairperson

With the assistance of the Membership Director of Broad Bay Country Club, the membership chairperson shall contact perspective members and current Broad Bay members to invite them to play on Ladies' Day, and introduce them to the

group.

F. Holiday Luncheon Chairperson

The Holiday Luncheon chairperson shall be in charge of the December Holiday luncheon. She can designate a committee to assist her.

G. Sunshine Chairperson

The sunshine chairperson shall send cards and/or flowers to those ladies who have been hospitalized as well as condolences in times of loss. Cards and/or gift prices will be determined by the executive board at the beginning of the fiscal year.

H. Nine Hole Ladies' Day Chairperson

The nine hole ladies' day chairperson shall promote interest in play for beginning golfers and assist the Pro Shop in coordinating workshops, activities, clinics, and tournaments for those ladies choosing to play nine holes.

I. Birdie Tree/Par Tree Chairpersons

The Birdie Tree/Par Tree Chairpersons shall be responsible for keeping the birdie tree and the par tree in the ladies' locker room up to date and reporting the winners at the end of the year.

J. Ringer Chairperson

The ringer chairperson shall be responsible for keeping track of the ringer cards and determining the winners.

K. Singles/Doubles Match Play Chairperson

The Match Play Chairperson will be responsible for coordinating all match play, and determining cost to participate. She will coordinate with the Assistant Pro to determine flights and creating the tournament bracket, and determining winners.

L. Die Hard Award Chairperson

The Die Hard Award chairperson shall be responsible for keeping track of the points given for participation and volunteering and determine the winners at the end of the year.

Article VI Meetings

Section I Monthly

The general membership shall meet on the third Tuesday of each month unless otherwise notified.

Section II Fiscal Year

The BBLGA's fiscal year shall run from January 1 to December 31.

Section III Nominations

A nominating committee shall be appointed at the September general meeting each year. . This committee shall nominate one member for each of the four offices. The slate shall be presented at the October meeting and voted on at the November meeting of the membership. Officers elected shall be installed at the December meeting.

Article VII Amendments

Amendments to these bylaws may be proposed by any member and be presented in writing to the board. The amendment proposal shall be posted in the ladies' locker room and e-mailed to members. Members may vote by e-mail or at the luncheon meeting. Votes shall be recorded.

Tournament Bylaws

1. GENERAL

The tournament committee shall consist of the Vice-President, the tournament chairperson, the golf professional, and other persons the chairperson deems necessary.

2. ELIGIBILITY

To participate in a BBLGA tournament, a participant must maintain a USGA index and be a member of BBCC, except for guest in the Member/Guest and participants in the Invitational. Non-dues paying ladies will pay a tournament fee.

3. FORMAT

The format and schedule of annual tournaments sponsored by the BBLGA shall be determined by the president, chairperson, the golf professional, and the greens keeper, taking into consideration schedules for the BBMGA, Goldens, and Tidewater.

4. ENTRY

Entries and payments for in all tournaments shall close at 6:00, pm, three days prior to the beginning of each tournament.

5. STARTING TIMES

Starting times shall be posted with the sign-up sheet in an appropriate place. Knowledge of the beginning and all subsequent starting times is the responsibility of the player. Players arriving late may be disqualified at the discretion of the committee.

USGA and local rules apply to all competitions.

The Pro Shop may alter the time in case of emergencies.

6. TIES

Each individual tournament shall have solutions in the event of a tie.

7. AWARDS and TROPHIES

Suitable awards shall be purchased through the pro shop and given for all annual tournaments.

8. CARTS

Use of carts is considered mandatory unless unavailable.

9. HANDICAPS

According the USGA rules, players cannot play to more than a 40 handicap.

Standing Rules for Ladies' Day (REVISED February 2017)

1. TUESDAY'S PLAY

Play is modified shotgun start for 18 and 9 hole players will be at 9:00 a.m. except for the months of July and Aug which will be at 8:30 a.m..

The Pro Shop may adjust times if necessary.

Check in time is 30 minutes prior to t-time.

Players should be ready 15 minutes before assembly time to allow for announcements and to arrive at their assigned tees on time. No BBLGA sponsored play is held December -March. The Pro Shop will allocate starting times for the off season.

2. SIGNING UP TO PLAY

If you have to cancel on Tuesday morning, you must cancel an hour prior to the t-time.

3. TYPE OF PLAY

On the first Tuesday of every month, Low Gross and Low Net, players are flighted by like handicaps to qualify for the Aces of Aces tournament. A player can qualify only once for the Aces of Aces tournament; eligibility will be awarded to the next qualifier. In the event of a tie, all ties qualify.

On the third Tuesday of the month, 18 and 9 hole groups combine to play prior to the luncheon meeting. The last Tuesday of the month is Field Day, see paragraph 4.

All other Tuesday play will be determined by the Ladies' Day committee, who reserve the right to change a posted event if required.

4. FIELD DAY

A member of the BBLGA may invite a non-member of BBCC to play on Field Day by paying a ladies' day fee. Guests may compete for prizes by paying the same entry fee the BBLGA players pay. Field Day is "Choice Day", where all members can sign up to play with who they want to play with. If a member is bringing a guest, it is her responsibility to prove the handicap index to the Pro Shop by Monday at 1:00 p.m.

5. PRIZES

Each Ladies' Day player will pay an entry fee determined by the Executive Board.

The fee will be used for gift certificates to the Pro Shop. Fees will be given as prizes if a field of at least eight players completes the round. If the event is cancelled, the fees will be refunded.

To be eligible for a prize on Ladies' Day, players must have completed play of the scheduled event. If a player picks up on a qualifying hole in stroke play, she is disqualified. She will mark the hole with an X and take the strokes that would have been expected to finish the hole but not more than the equitable strokes her handicap allows. All scorecards will be attested and given to the Pro Shop staff.

6. MONTHLY BBLGA MEETINGS/LUNCHEON

The BBLGA luncheon meeting is held on the third Tuesday of the month unless otherwise notified. The meeting times are as follows:

12:00 January, February, March

Follows golf playday – April, May, June, July, August, September, October, November

12:30 p.m., December Holiday Luncheon (Check-in and cocktail hour begins at 11:30 a.m.)

PLEASE NOTE: A reservation to play golf does not constitute a luncheon reservation. If a luncheon reservation is made, it must be paid for by the person requesting the reservation even if that person does not attend the luncheon. If you attend the meeting and do not eat lunch, sign in on the lunch form to indicate "not eating" so the attendance count will be correct.

7. HANDICAPS

In accordance with USGA rules, no players will play to more than a 40 handicap even if their USGA index is higher than a 40. All players must have a USGA index to compete in BBLGA events. All scores must be entered in the computer, including Match Play and multiple-ball events where members may be picking up their balls. Scores will be adjusted as required by the equitable stroke formula for handicap posting.

Unplayed Holes: If 13 or more holes are played, add to the number of strokes already played the total or par for the unplayed holes, plus any handicap strokes to which the player is entitled to on the unplayed holes.

Incomplete Holes: In the event a player does not hole out, she shall record for handicap purposes the score she *most likely would have made* if the hole had been completed, subject to equitable stroke control.

Conceded Strokes: For handicap purposes, a player is not necessarily obliged to accept a conceded stroke. For example, suppose your opponent makes a 4 and you are already 4 and still 80 ft. from the hole, you may report a score of 6, the most likely score and not a 5. On the other hand, if your ball is 5 ft. away, a 5 would be a reasonable score to report.

The Handicap chairperson can help players make these adjustments.

Rounds using Mulligans shall be adjusted and posted.

8. TOURNAMENTS

Those scheduled on Ladies' Day replace regular Tuesday play. Ladies not competing in the tournament may make their own tee times and pairings following the tournament.

9. COMPLAINTS

Address all complaints concerning Ladies' Day to the Ladies' Day chairperson or a BBLGA officer. PLEASE DO NOT ADDRESS COMPLAINTS TO THE PRO SHOP. Allow the committee to resolve these problems, as this is not the responsibility of the Pro Shop personnel.

10. PLAYDAY CANCELLATION

Ladies day will be played as scheduled, unless the course is closed.

11. HOLE IN ONE FUND

BBLGA has an insurance fund for getting a hole in one. Members can participate by signing up in the Pro Shop to be in the fund, which will trigger Broad Bay Country Club to charge your account \$5.00. If you are a member of the LGA Hole in One Fund and get a verified hole in one at Broad Bay Country Club on any day of the week, you will receive a credit to your account for the total of the fund balance. Once the money is won, your account will be automatically charged \$5.00 to start the fund over

again. There are no refunds once you have paid your entry fee of \$5.00. You must notify the Treasurer if you want to be deleted from future hole in one charges. The LGA Treasurer is responsible for this program.

12. DUES

Beginning for the 2017 season, membership dues will be \$70 for 18 holers and \$30 for 9 holers. For new members joining after 1 August, dues will be reduced by $\frac{1}{2}$. For those joining after 1 October, dues will be reduced by $\frac{3}{4}$. A late fee of \$10 will be assessed for any renewing members not paying their dues by 1 January.

13. AMENDMENTS

Amendments to the Standing Rules for Ladies' Day may be made at any BBLGA meeting with the majority vote of those present without prior publication of the change.